



June 2020 Monthly Report

TAG Meetings

District 1 identified membership and kicked off our Technical Advisory Group (TAG) Meetings this month. TAG groups from three counties—Del Norte, Humboldt, and Mendocino—met this month. The first TAG meeting in Lake County will be held on July 8.

TAGs discussed the draft Public Engagement Plan, the draft stakeholder list, “main street” and “intercommunity connector” areas, and the “disadvantaged communities” definition for each county and the District as a whole. The TAGs were asked to review a document that shows measures of disadvantage used in the past by recommending or adopting one or a combination of measures or proposing something new. TAGs will provide feedback in July which, will feed into a District-wide definition to be recommended/approved.

TAG meeting notes will be posted in July after Lake TAG's first meeting.

Existing Conditions Report

We are in the Existing Conditions phase of the planning process. Consultants are developing the draft existing conditions report. District staff provided speed limit data, “main streets,” “intercommunity connectors,” and alternate routes. District staff also compiled safety data from TASAS, TIMS, and Street Story. Additional data will be provided next month. The existing conditions data will be used to inform the needs analysis in the next phase of the planning process. The draft existing conditions report is expected in early-mid August.

Public Engagement

District staff drafted the District Public Engagement Plan and shared it with the TAGs. TAGs will be providing comments and feedback in July. TAGs were asked to provide feedback on the document with extra attention/feedback on the section regarding interviewing community-based organizations and how we will document conversations.

District staff compiled a draft list of stakeholder groups for outreach and shared the list with the TAGs. TAGs were asked to review the list and let us know if there are any groups to be added, if there are certain groups they have worked with



in the past that may be especially interested, or if there are contacts in these groups that may allow for an introduction. TAGs will be providing feedback in July.

The District 1 Caltrans Active Transportation Plan website launched on June 30.



July 2020 Monthly Report

TAG Meetings

The first TAG meeting for Lake County was held on July 8. TAG groups from the other three counties in District 1—Del Norte, Humboldt, and Mendocino—held their first meetings in June. Meetings will be held again at the end of August/beginning of September and approximately every two months thereafter until completion of the CAT Plan in May 2021.

The Lake County TAG discussed the draft Public Engagement Plan and the draft stakeholder list. The TAG also discussed maps of “main street”, “intercommunity connector” and alternate parallel route areas.

The Lake County TAG also discussed the “disadvantaged communities” definition for the county and the District as a whole. The TAG was asked to review a document that shows measures of disadvantage used in the past by recommending or adopting one or a combination of measures or proposing something new. The TAG provided feedback that will feed into a District-wide definition to be recommended/approved by all counties in District 1.

In addition to providing feedback on the maps, TAGs in District 1 have discussed the need to communicate with affected tribes. District staff emailed maps to tribes with proposed “main street” and “intercommunity connect areas” and asked for feedback; maps were adjusted based on feedback received. This feedback has been forwarded to the consultant team for use in the draft Existing Conditions Report.

Existing Conditions Report

We are in the Existing Conditions phase of the planning process. Consultants are developing the draft Existing Conditions Report. District staff provided updated main street and intercommunity connector data to the consultant team. The project team is coordinating with the District Native American Liaison to gather spatial data for tribal lands to be included as disadvantaged community data in the draft Existing Conditions Report. The existing conditions data will be used to inform the needs analysis in the next phase of the planning process. The draft existing conditions report is expected in late August.



Public Engagement

TAGs reviewed the District Public Engagement Plan and provided comments and feedback on the document with extra attention/feedback on the section regarding interviewing community-based organizations and how we will document conversations. Comments were reviewed and are being incorporated into the document.

TAGs reviewed the draft stakeholder list and provided feedback and additions to the list. TAG members also provided insight as to groups they have worked with in the past that may be especially interested, and contacts in these groups with whom they are willing to make an introduction.

TAG members were asked to review their information and links to their preferred web page as listed in a provided document, and this information was updated and posted on the CAT Plan website in the “Partner” section.

Three comments were submitted to the project team via catplan.org. The project team developed a Record of Public Comments for documenting and responding to comments.



August 2020 Monthly Report

TAG Meetings

TAG groups for Del Norte and Humboldt held meetings at the end of August; TAG groups for Lake and Mendocino will meet in the first week of September.

TAGs discussed the 2020 SHOPP Complete Streets Reservation. This reservation has been set aside to be used for transformative Complete Streets facilities to be incorporated in programmed 2020 SHOPP Projects or new standalone Complete Streets projects. While a portion of the reservation has been earmarked for an existing 22 projects, there is an application process for the remainder of the reservation, which will be a competitive process based on increasing connectivity, local alignment, community engagement, disadvantaged community benefits, and safety.

A list of screened projects was shared with the TAG. TAG members discussed priorities, if any project should be added to the list, and which projects may score well based on scoring criteria. One project per county will be submitted by Caltrans, and additional applications can be submitted if a partner is willing to work on the proposal with minimal oversight by Caltrans. Timeline was discussed, and applications are due to Caltrans Headquarters by September 25.

Surveys

The CAT public and partner surveys went live.

- Partner survey: <https://clowder.tierraplan.com/caltrans/1>
- Public survey: <https://survey.catplan.org/>

Survey links and instructions were sent to and reviewed by TAG members. The difference in survey types was discussed as well as future public relations activities to encourage survey participation. TAG members will test out survey links by September 7 and provide feedback or questions.

Existing Conditions Report

District staff reviewed the Draft Existing Conditions maps and provided feedback to the consultant. The California Coastal Trail (CCT) and Pacific Coast Bike Route (PCBR) were added and tribal lands were reviewed by the District 1 Tribal Liaison and added.



Past Plans Review

Regional Planners completed review of past plans.



September & October 2020 Monthly Report

TAG Meetings

TAG groups for Lake and Mendocino met in the first week of September.

TAGs discussed the 2020 SHOPP Complete Streets Reservation. This reservation has been set aside to be used for transformative Complete Streets facilities to be incorporated in programmed 2020 SHOPP Projects or new standalone Complete Streets projects. While a portion of the reservation has been earmarked for an existing 22 projects, there is an application process for the remainder of the reservation, which will be a competitive process based on increasing connectivity, local alignment, community engagement, disadvantaged community benefits, and safety.

A list of screened projects was shared with the TAG. TAG members discussed priorities, if any project should be added to the list, and which projects may score well based on scoring criteria. One project per county will be submitted by Caltrans, and additional applications can be submitted if a partner is willing to work on the proposal with minimal oversight by Caltrans. Timeline was discussed, and applications are due to Caltrans Headquarters by September 25.

2020 SHOPP Complete Streets Reservation Applications

One application per county was submitted to Caltrans Headquarters. District 1 expects to hear statewide results in December. Applications were submitted for the State Route 162 Multi-Purpose Trail in Covelo for Mendocino County, State Route 20 Complete Street in Lucerne for Lake County, US 101 Complete Streets from Herrick Avenue to Truesdale Street in Eureka for Humboldt County and Washington Boulevard ADA Path in Crescent City for Del Norte County. Note this funding opportunity is not directly related to the development of the Active Transportation Plan, but TAGs were consulted for their feedback as local experts.

Public and Partner Surveys

TAGs reviewed a stakeholder list in July and provided feedback and additions to the list. Emails were sent out to these stakeholders at the end of October requesting participation in the public and partner active transportation surveys. The email included a link to the social media toolkit with graphics and text



partners can use to promote the survey on social media and other sites, fliers to post and share, contact information for comments and questions and an offer for Caltrans staff to join in on virtual events and meetings to provide more information and hear feedback. The public survey deadline is November 30. The partner survey was shared with local and regional agencies at the D1 Local Assistance Huddle on October 29.

Public survey:

<https://survey.catplan.org/>

Partner survey:

<https://clowder.tierraplan.com/caltrans/1>

Existing Conditions Report

The Existing Conditions Report was sent to the internal working group and TAG for review and comment at the end of September. Twelve individuals responded with comments; District staff reviewed the comments and consolidated them for the consultant. A first meeting was held with the consultant to review and discuss comments, with future meetings to be held to complete the review in November.



November 2020 Monthly Report

TAG Meetings

The TAG group for Humboldt met in November at the request of the TAG. All TAG groups will meet in January.

The TAG discussed the CAT Plan schedule and the new schedule location on the website, the Existing Conditions Report, the existing needs list and methodology memo, project prioritization and weighting, and best use of the CAT Plan once it is complete. The Caltrans team also shared the first Outreach Report for the public survey and discussed efforts to reach underserved populations and populations more difficult to reach. The TAG also talked about ideas to increase partner participation in the partner survey.

Public Surveys

Reminder emails were sent out to the public engagement contact list requesting participation in the public survey and advised the deadline was pushed out to December 31.

Public survey:

<https://survey.catplan.org/>

The Caltrans team ran demographic Outreach Reports to measure response rates among race and ethnicity, age, gender, household income and disability groups. Additional responses are desired by almost all under-served and vulnerable demographic groups. An email will go out at the beginning of December to TAG members requesting assistance in reaching the Hispanic/Latinx and under age 18 groups, while the Caltrans team will make additional attempts to contact these groups. The Outreach Report will be posted on the CAT Plan Website as a supplement to the email for more detailed information. The survey has generated a total of 240 responses as of the end of November, and of those responses 119 surveys include the voluntary demographic data.

Partner Surveys

Four TAG members have participated in the partner survey. Additional participation is desired.



Partner survey:

<https://clowder.tierraplan.com/caltrans/1>

Existing Conditions Report

The Caltrans team received the final Existing Conditions Report from the consultant. The consultant team provided a response to comments. D1 staff began review of the response to comments to ensure all individuals who submitted comments receive responses. The final Existing Conditions Report and responses to comments will be sent in December.



December 2020 Monthly Report

Public Surveys

Reminder emails were sent out to the public engagement contact list requesting participation in the public survey and advised the deadline was pushed out to December 31.

The Caltrans team ran periodic demographic Outreach Reports to measure response rates among race and ethnicity, age, gender, household income and disability groups. An email was sent out at the beginning of December to TAG members requesting assistance in reaching the Hispanic/Latinx and under age 18 groups, while the Caltrans team made additional attempts to contact these groups. The Caltrans team contacted Hispanic/Latinx and Asian ethnic markets via phone and email and sent flyers to these contacts. The Caltrans team added Facebook handles to the contact spreadsheet, and District 1 Public Information promoted the survey on the District 1 Facebook page using these handles and images/verbiage from the social media toolkit. These handles were used to connect with and increase participation from under-served communities and were posted in both English and Spanish.

The Outreach Report has been posted on the CAT Plan Website. The survey generated a total of 1,039 responses as of the December 31 deadline, and of those responses 273 surveys include voluntary demographic data. These surveys combine to a total of 1,384 locations.

Public survey:

<https://survey.catplan.org/>

Partner Surveys

The Caltrans team contacted national parks to encourage participation in the survey by December 31, 2020.

Five TAG members participated in the partner survey.

Partner survey:

<https://clowder.tierraplan.com/caltrans/1>



Existing Conditions Report

D1 staff reviewed consultant responses to comments to ensure all individuals who submitted comments receive responses. The final Existing Conditions Report and responses to comments will be sent in January to all those who provided feedback.



January 2021 Monthly Report

TAG Meetings

TAG groups for all four counties held meetings the week of January 18. TAG members discussed the public engagement summary, data driven needs, prioritization and performance measures, definitions related to these measures, and prioritization weighting. TAG discussions regarding specific prioritization methods can be found in the January TAG Meeting notes.

<https://www.catplan.org/files/managed/Document/1050/January%20TAG%20Meeting%20Notes.pdf> The Caltrans team will compile notes from all TAG meetings and add measures to the weighting spreadsheet. The spreadsheet will be sent to the TAG for review and feedback. Additional meetings will be held in February to complete the performance measure identification and weighting task.

Public Surveys

The Caltrans team reviewed the public survey location-based needs data. Entries were well-distributed throughout District 1.

The Outreach Report has been posted on the CAT Plan web page and provides outreach statistics and demographic summary of survey participants. Please see the report for more information:

<https://www.catplan.org/files/managed/Document/980/Outreach%20Report%20January%202021.pdf>.

Public survey:

<https://survey.catplan.org/>

The public survey will remain open at least an additional year until all districts have completed their CAT Plans.

Partner Surveys

Five TAG members participated in the partner survey. The Caltrans team reviewed active transportation plans for needs in each county and entered them into the partner survey to supplement the lack of data. TAG members are aware the partner survey will remain open at least an additional year until all



districts have completed their CAT Plans.

Partner survey:

<https://clowder.tierraplan.com/caltrans/1>

Existing Conditions Report

The final Existing Conditions Report and responses to comments were sent via email to all those who provided feedback.

Performance Measures and Prioritization

Using feedback on performance measures provided by the TAG, Caltrans staff began investigating potential data sources availability and quality.

The TAG will also have an opportunity to review prioritized highway segments in March to determine if the measures and weighting meet expectations.



February/March 2021 Monthly Report

District 1 Active Transportation Performance Measures and Prioritization

The TAG and Caltrans internal working group held meetings to discuss the prioritization guide spreadsheets. They discussed priorities, performance measures, and weights. Prioritization performance measures are tied to the four main goal areas in Toward and Active California Plan: mobility, safety, equity and preservation. Each goal includes both statewide required measures and district optional measures. The District 1 TAG was permitted to identify any combination/number of performance measures to be reflective of the unique needs of District 1.

The Caltrans team compiled notes from January TAG meetings and updated the prioritization measures spreadsheet based on TAG input. The D1 project team then met with the Caltrans Internal Working Group (IWG) for feedback, and then held a joint TAG/IWG meeting to finalize prioritization. The final prioritization measures were sent to Toole on February 10. Follow up and refinement occurred between the D1 project team and Toole during the rest of February. Toole delivered the draft prioritization results on March 9, which the District project team then put online and circulated to the TAG and IWG for comment. Comments were consolidated and sent to Toole on March 22.

Transit Discussion (HCAOG McKinleyville Transit Study; Caltrans District 1 Bike/Ped Plan)

The Caltrans team met with Andrea Hamre, David Kack and Jonathan Fisher of Montana State University to discuss the HCAOG McKinleyville Transit Study and review similar/overlapping areas their study shares with the CAT Plan. The group discussed methodology and details regarding Level of Traffic Stress for transit, bicycle, and pedestrian access and mobility, bike-bus integration, the most recent California Household Travel Survey, and the development of propensity indices and issues to consider. We touched on the importance of considering youth, 1-car households along with 0-car households, and the potential data sources to examine differences in automobile reliability (as measured by categories such as vehicle year and odometer) and access (as measured by categories such as vehicles per household member and per household worker) among different sociodemographic groups.



Information from this discussion informed setting prioritization measures for transit and equity.

Complete Streets Forum Series

The Caltrans team began organizing, promoting and finding speakers for the upcoming Complete Streets Forum Series. The Complete Streets Forum Series will consist of four weekly 1.5-hour meetings focused on providing a foundation of understanding to strengthen relationships and allow for enhanced partner engagement and participation. The series will cover how projects are funded, changes Caltrans is making to build more complete streets facilities, and effective collaboration methods. We'll hear from Caltrans D1 and HQ staff, Regional Transportation Planning Agencies, Tribal partners, and advocates. With this foundation, the final meeting will provide a review and discussion of the proposed 2024 SHOPP project list.

This event will be held via WebEx in April, one session per week each Wednesday. Invites and requests for speakers were sent to internal Caltrans stakeholders in the District and at Headquarters, local agencies, and other partners and stakeholders. The Caltrans team worked with the District 1 Native American Liaison to communicate with tribal leaders and sent invites to all tribes in addition to finding participants who would like to share their experience working with Caltrans. Members of all four TAGs were invited, and the vision is to form a permanent Bicycle and Pedestrian Advisory Committee after the D1 Active Transportation Plan is complete.

Street Story Evaluation

The District project team began an evaluation of Street Story reports to explore patterns compared to reported collision patterns. Early results show census tracts with higher shares of Street Story reports or reported collisions. The team is also exploring ways to identify hotspot areas of Street Story reports. This analysis is ongoing. Results will likely not influence the content of the D1 Active Transportation Plan but may inform outreach and proactive safety projects.

TAG Meetings

Special meetings were held to complete the performance measure identification and weighting task, so no separate general TAG meetings were held.



April 2021 Monthly Report

Complete Streets Forum Series

The Caltrans team held the Complete Streets Forum Series, which consisted of four weekly 1.5-hour meetings focused on providing a foundation of understanding to strengthen relationships and allow for enhanced partner engagement and participation. The series covered how projects are funded, changes Caltrans is making to build more complete streets facilities, and effective collaboration methods. We heard from Caltrans D1 and HQ staff, Regional Transportation Planning Agencies, Tribal partners, and advocates. With this foundation, the final meeting provided a review and discussion of the proposed 2024 SHOPP project list.

Packets for each day of the series will be posted in May for public view on the CAT Plan Website. The Caltrans team has been working on questions submitted via [slido.com](https://www.slido.com) that weren't yet answered during the sessions due to time constraints. The packets will include recording links, agendas, slides and Q&A's for each session. They will be posted at the following link as "Complete Streets Forum Series" by week number:

https://www.catplan.org/app_folders/view/625

Attendees have been asked to continue thinking about what complete streets needs should be address in the 2024 SHOPP projects. The map was updated with candidate anchor project locations, public/partner survey results, and preliminary data-driven needs and priorities. We will discuss this more at the June TAG meeting. The map can be viewed here:

<https://arcg.is/0vy5zO>

The Technical Advisory Group for this effort will serve as a springboard for a standing Pedestrian and Bicyclist Advisory Committee that will assist in the implementation of this plan and furthering complete streets efforts in District 1.



Administrative Draft

The Caltrans team reviewed the administrative (content) draft and provided feedback to Toole. A layout administrative draft (with photos) will be shared with TAG members for review the week of May 31. The TAG will have two weeks to review.

The TAG was asked to provide photos to include in the layout administrative draft -- anything active transportation related in District 1: people of all ages and abilities riding bikes, walking, people just smiling in bike helmets, or even just pictures of bike and ped infrastructure. The goal is to include a variety of photos showing different settings and users to illustrate the diversity in District 1. Photos are due to Toole in mid-May.



May 2021 Monthly Report

Complete Streets Forum Series

Packets for each day of the series were posted for public view on the CAT Plan Website. The Caltrans team worked on questions submitted via [slido.com](https://www.slido.com) that weren't answered during the sessions due to time constraints. The packets include recording links, agendas, slides and Q&A's for each session. Packets are labeled "Complete Streets Forum Series" by week number at the following link:

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Administrative Draft

The Caltrans team and TAG provided photos to Toole for inclusion in the summary report. The Caltrans team also provided summary statistics on Street Story to Toole for inclusion in the summary report.

The schedule has been updated and is showing online at:

<https://www.catplan.org/events/upcoming/now/15>

A layout administrative draft (with photos) will be shared with TAG members for review the week of June 21. The TAG will have two weeks to review.



June 2021 Monthly Report

Complete Streets Forum Series

Packets for each day of the series were posted for public view on the CAT Plan Website. The Caltrans team worked on questions submitted via [slido.com](https://www.slido.com) that weren't answered during the sessions due to time constraints. The packets include recording links, agendas, slides and Q&A's for each session. Packets are labeled "Complete Streets Forum Series" by week number at the following link:

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A layout administrative draft (with photos) will be shared with TAG members for review the week of June 21. The TAG will have two weeks to review.



July 2021 Monthly Report

Administrative Draft

The consultant team provided the layout drafts of the Summary Plan and Story Map. The layout draft was shared with TAG members and the District 1 Internal Working Group for review the week of July 5. A TAG meeting was held to go over the draft and answer any questions. One-on-one meetings were offered and held for those unable to attend. The TAG and Caltrans staff had two weeks to review the plan and submitted comments by July 20. Comments were consolidated and forwarded to the consultant.

Public review of the draft is scheduled to begin on August 16, and comments will be due September 3. The Caltrans project team sought ideas from the TAG on conducting public outreach for the draft plan. Staff created a factsheet and then began to contact groups via email asking for help distributing the factsheet and offering to attend meetings. A press release was drafted with PIO staff.

Staff attended the Del Norte Local Transportation Commission TAC to provide the factsheet and offer to meet with the Board.

The schedule has been updated and is showing online at:

<https://www.catplan.org/events/upcoming/now/15>



August 2021 Monthly Report

Public Draft

The public draft of the District 1 Active Transportation Plan was posted online. Comments were due September 3.

The Caltrans project team issued a press release, finished emailing the public engagement contacts, and presented at three groups' meetings—the North Coast Tribal Transportation Commission (8/5), the Gualala Municipal Advisory Council (8/5), and the MCOG Board (8/16).



September 2021 Monthly Report

Public Draft

Comments on the public draft of the District 1 Active Transportation Plan were due September 3. The Caltrans project team compiled comments and sent to the consultants on September 8.

Final Draft

The consultants submitted the final draft of the District 1 Active Transportation Plan to the District 1 project team on September 28.



October 2021 Monthly Report

Final Draft

The District 1 project team reviewed the final draft summary report of the District 1 Active Transportation Plan and the story map and submitted comments to the consultant team.